



**St. Cyprian's Community Kitchen Committee  
Clean-Up Day**

**Saturday, June 21st, 2014**

**Tasks to be Completed**

- 1) **Stove/Range:** Completely clean stove/range, inside and out, top, bottom and sides. Oven racks should be removed and cleaned; ovens should be cleaned. Suggested number of people: 2
- 2) **Refrigerators/Freezer:** Completely empty each appliance, checking each item for relative freshness (date/smell, looks, etc.), throwing away anything that even borders on questionable. Completely clean inside and outside of each unit, removing drawers/shelves, etc., Appliance should probably be turned off/unplugged before any of this begins. Suggested number of people: 4 (including representative from Simply Sandwiches, St. Cyprian's and Village Project).
- 3) **Dry Food Storage:** Remove all food items and, while doing this check for freshness, use by dates, etc. Again, when in doubt, discard. Clean all shelves, replace shelf paper as needed and replace food items, grouping like items together. Suggested number of people: 3, including representative from Village Project.
- 4) **Pots/Pans/Cooking Equipment/utensils/silverware:** Remove all items from drawers and shelves, clean drawers and shelves (and equipment/utensils, if necessary) and replace. Suggested number of people: 2
- 5) **Pantry/Beverage Area between Kitchen and Dining Room:** Thoroughly clean, throwing away things that are not being used - organize dishes and things in cupboards. Suggested number of people: 2, including one from AA.
- 6) **Dining Room Tables and Chairs:** Set up each of the tables and clean as thoroughly as possible, the same with the chairs, all of which need a good wipe down. Re-stack in corner of dining room when done. Suggested Number of people: 3
- 7) **General Clean-up:** Floor in dining room, walls, other areas.....probably after most of the other work is done, along with the kitchen floor which will need to be scrubbed and cleaned when all the other work is done. Accumulated things should be put in their place or discarded/dumpsterized promptly!  
Suggested number of people: 3
- 8) **Other duties as needed:** Any other areas that might need work.

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Suggested number of people: 20

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